

**25/05/2017****Buyer/Planner – Galway**

Production Equipment Europe is a leading industrial distributor supplying over 35,000 products to customers nationwide. We are currently recruiting for a Buyer/Planner to work within our busy procurement division based in Galway.

Responsibilities

- Ensuring continuous supply and optimum levels of inventory
- Managing and reducing excess inventory levels
- Reviewing minimum stock holdings against average sales analysis
- Working to agreed time scales and deadlines
- Developing and maintaining relationships with vendors
- Delivering both high quality and cost effective solutions
- Monitor the supply performance of vendors

Skills & Experience

- Planning/Procurement experience
- Degree in Supply Chain, Operations Management or Finance is preferable
- Strong organisational and administration skills
- Excellent negotiation skills
- Good computer skills (MS Office), SAP or other ERP system experience highly desirable
- Flexible and pro-active attitude with a desire for excellence
- Ability to work under pressure in a fast-paced environment
- Excellent attention to detail